

Inviting proposals for conducting capacity building training programs for existing / aspiring SC/ST entrepreneurs under National SC-ST Hub during FY 2025-26

During FY 2025-26, it is being envisaged to take up capacity building training programs in a more structured manner to target SC/ST dominated districts/locations and promote entrepreneurship to meet the larger objective **of Public Procurement Policy**. The proposals shall be placed before the Project Screening Committee (PSC) under National SC-ST Hub in the Ministry of MSME for consideration and approval.

As per NSSH guideline, training institutions of Central / State Government and their Public Sector Undertakings, Government Autonomous institutions are eligible to conduct training programs under NSSH (Private institutions and NGOs are not eligible). If interested, the eligible institutions may submit the proposal for conducting NSQF compliant training programs courses in physical mode under NSSH for SC-ST aspiring and existing entrepreneurs during FY 2025-26.

Kindly note the below key information for submitting proposal: -

General Instructions:

- The institutions are encouraged to take up the courses which are relevant to the local economy and has potential for generating self-employment. Institutions are requested to select relevant courses from the sector/sub sectors.
- **Institutions proposing courses in the emerging sectors as mentioned above along with special batches for women, Divyangjan and transgenders shall be given preference.**
- While selecting courses from the focus sectors, the training institution must assess their own strength in terms of availability of infrastructure, equipment, labs, qualified trainers, and experience in imparting training programs for the proposed courses. **Sub-letting of the training programs in any manner shall not be allowed.**
- The proposed training programs should be conducted in the institute's own campus or at their own extension centres.
- The institutions will be required to propose districts (course wise) from which eligible SC/ST Candidates will be mobilized for the training programs. **It is to be noted that once the proposal is approved by PSC, the proposed districts/location of the training centre shall not be allowed for change.**
- **Institutions can propose maximum 20 batches (across multiple courses/locations) with maximum batch size of 40**
- For residential programs the average per day duration of training **shall not be less than 6.5 Hrs. in any cases**. This is to be calculated taking all applicable holidays into account.
- **Post approval, the 50% advance payment shall be made after mobilization of candidates, uploading of candidate level data on NSSH database (at least 70% of the total candidates approved for all the programs) & sharing of the Training Calendar.** If the institution fails to commence any training within **6 weeks** of communication of approval, the approved training programs

shall be cancelled. Other payment modalities will remain as per the NSSH guidelines.

- The institution must adhere to the instructions / guidelines and SoP for conducting capacity building training programs under NSSH.
- Training institutions need to provide handholding support to the trained candidates to assist them in setting up new enterprises/self-employment after completion of the training program.
- The institutions must commence all the approved batches within 6 weeks of communication of approval, failing which **the batches which are not commenced within 6 weeks timeline shall be considered as cancelled.**
- The proposed training programs need to have measurable outcomes and should focus on existing entrepreneurs and candidates who aspire to become entrepreneurs from SC/ST communities. The training program outcome includes self-employment/job placement relevant to the course attended in case of aspiring entrepreneurs and support for linkage with CPSEs, tender participation, bank loan facilitation and increase in turnover in case of existing entrepreneurs. Documentary support would be required to be submitted by the training institutions for the reported outcome as evidence. NSSH Guidelines may be referred for details.

1. Proposal for conducting NSQF Compliant Courses:

- The cost of both residential and non-residential training programs should be determined as per the most recent notifications of **Common Cost Norms** issued by the Ministry of Skill Development & Entrepreneurship, Government of India. Cost will include the cost of overheads such as advertisement / motivational camps for selection of eligible candidates, charges towards hiring of space / equipment (if any), electricity/ water, stationary, man-hour cost of deployment of project personnel, post training follow-up activities etc., **(details may be furnished in the file – Training Budget Template).**
- The institutions shall propose **latest valid NSQF compliant courses** from NQR (www.nqr.gov.in). NQR link of the proposed course should be provided in the Training budget template. The courses which have been retired/expired/archived as per NQR should not be proposed.

2. Document Checklist

Document Checklist (Templates and reference documents as mentioned below may be downloaded from below mentioned link

<https://drive.google.com/drive/u/1/folders/1QPXRHzLZ1RZ872NyWIFxiZgRs-qQ3aQc>

Checklist:

S.no.	Attached File Name	Description
1	<ul style="list-style-type: none">• Detailed proposal Covering below key points (As per institution Format)	Both soft copy and signed scanned copy should be

S.no.	Attached File Name	Description
	<ul style="list-style-type: none"> • Detailed background of the institute. • Details of infrastructure, lab size, equipment's • Details of proposed courses with justification • Mobilization Plan. • Profile of trainers for the proposed courses • Industry connects, practical exposure during training • Plan for post training hand holding support • Past training experience documents (in case of new institutions) 	submitted. The proposal should contain photographs, credentials of organizing similar training programs under govt. schemes and other supporting documents.
2	Training Budget Template	All fields are mandatory
3	Training Calendar Template	All fields are mandatory

Detailed proposal along with a cover letter addressed to **Joint Secretary (SME), Ministry of MSME, Govt. of India** and duly signed other relevant documents should be sent on or before 25.04.2025 to nsshtraining@nsic.co.in with copy to js.sme@nic.in, scsthub@nsic.co.in, and Hard copy of the same should also be sent to NSSH Cell, NSIC Bhawan, Okhla Industrial Estate, New Delhi-110020.

For any further clarification, please reach out to Mr. Rahul (9861459318) and Ms. Manasvi (8826524619).