Form to check eligibility of course

(This online form may be used only in cases where any clarity needed by the applicant about eligibility of the course for reimbursement)

Course Details

Training Institute Name _____

Institute Address _____

Course Title _____

Course duration _____ Start Date _____ End Date _____

Course Fee _____

Applicant name _____

Applicant phone number _____

Applicant email address _____

Signature
Date:

Application form

The following details are to be filled by the applicant

1. **Enterprise Details**

Unit name

UAM Number   Date of incorporation

PAN   GST

Office Address

District   Pin Code

Telephone Number   Email ID

Category (Small/Micro)

Name of promoter/s
Social category of Promoter (SC/ST)

2. **Trainee Details**

Trainee Name

Aadhaar No.

Father/ Mother/Guardian Name

Date of Birth

Address

District   Pin Code
Mobile Number

Trainee Photograph
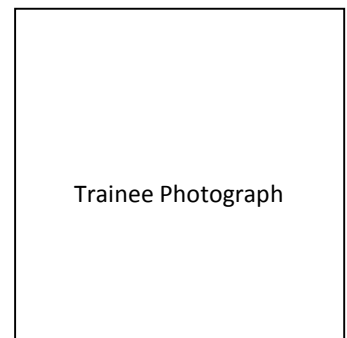
Email id _____

Gender _____ Social Category _____

Qualification _____

Applicant Category: Entrepreneur / Ward   *(Please tick whichever is applicable)*

In case of ward:

Relationship with promoter of company _____

Proof of relationship _____

3. Bank details of applicant enterprise:

Account No _____ Bank Name _____

Branch Address _____

IFSC Code _____

4. Course Details

Training Institute Name _____

Institute Address _____

Course Title _____
Course duration _____ Start Date _____ End Date _____

Course Fee _____ Reimbursement amount applied for _____

<div align="center">

Undertaking (to be filled and signed by the applicant)

</div>

I …………………………………….declare that all details given by me are true. I confirm that I have not availed any sponsorship or financial assistance for attending this course from any other Government or private scheme. I agree that I may be disqualified to avail reimbursement in case any discrepancies are found in the information provided by me.

Signature of Applicant   Date _____

Name of Applicant _____ Place _____

5. **To be filled by NSSHO**

Date of receiving application _____

Reimbursement Amount Claimed _____

Application approved/ rejected _____

Reason (if rejected) _____

Eligible reimbursement amount _____

Date of Reimbursement _____

Signature of NSSHO Officer _____ Date _____

Checklist:
- Application form duly filled and signed (to be filled online on NSSH website followed by a print of the form)
- Copy of Applicant's Aadhaar Card or other ID proof (Other ID proof allowed only in case of states where Aadhaar is not available)
- Proof of age of applicant (Pan Card, Driving License)
- Social category Certificate
- Cancelled cheque for bank details of the enterprise
- Original Bank Statement where the course debit charges are visible along with the name of entrepreneur/enterprise as per the cancelled cheque
- Enterprise Details
    - Copy of UAM
    - PAN Card (In case of proprietorship firm- PAN of entrepreneur/ in case of other categories of firm- PAN of the enterprise)
    - GST Number
- Additional documents in case of ward of SC ST Entrepreneur
    - Proof for establishing relationship between the nominator and nominee (any government issued document with name of nominee and nominator on it e.g. passport, driving license, birth certificate, election I card, Aadhar card, educational certificate etc.)
    - Nomination form duly filled and signed by entrepreneur in favor of ward declaring that she/he is that the applicant is his/ her ward (Son/ daughter).
- Details of the course

- o Enrollment Number
- o Certificate of successful completion of course
- o Fee receipt/ chaalan of fee submission (original)
- o Feedback form

Nomination form for ward

I ……………………………………………….…am the Proprietor/partner/promoter of M/S………………………………………UAM No……………………………….. with its office located at …………………………………………………………………………………… I nominate my Son/ daughter…………………………….. ………........who has been working with my company since ………………………….........to attend the training course …………………………………held by …………………………………………

Date _____   Name & Signature of Entrepreneur

Place:

Feedback Form
Scheme for reimbursement of Course Fees
National SC ST Hub

1) Trainee Details

Trainee Name _____

Address _____
Mobile Number _____ Email id _____

Gender _____ Social Category _____

Applicant Category: Entrepreneur / Ward   *(Please tick whichever is applicable)*

2) Course Details

Training Institute Name _____

Course Title _____

Course duration _____ Start Date _____ End Date _____

Course Fees _____

3) Training Feedback

    a. <u>Did you find the training useful?   Yes/ No _____</u>

    b. <u>What benefits did you get by attending the training program? _____</u>

        _____

        _____

        _____

    c. <u>**Rate the training program**</u>

	<u>Excellent</u>	<u>Good</u>	<u>Average</u>	<u>Poor</u>	<u>Very Poor</u>
Course structure					
Course delivery					
Faculty					
Logistic arrangement					
Training material					
Value For Money					
<u>Would you recommend this training to others</u>				<u>Yes</u>	<u>No</u>

5) Application process (Please tick whichever is applicable)

Was the application process easy?	Yes	No
Was your interaction with NSSHO satisfactory?	Yes	No
Did you face any challenges in the application process?	Yes	No
If yes, please mention the challenges		

6) What further support do you need from National SC ST Hub? _____

_____

_____

_____

_____

S.No	List of Management Institutes - National Institutional Ranking Framework Ministry of Human Resource Development
1	Indian Institute of Management Ahmedabad
2	Indian Institute of Management Bangalore
3	Indian Institute of Management Calcutta
4	Indian Institute of Management Lucknow
5	Indian Institute of Technology Bombay
6	Indian Institute of Management Kozhikode
7	Indian Institute of Technology Kharagpur
8	Indian Institute of Technology Delhi
9	Indian Institute of Technology Roorkee
10	Xavier Labour Relations Institute
11	Indian Institute of Management Indore
12	Management Development Institute
13	Indian Institute of Management Udaipur
14	National Institute of Industrial Engineering
15	Indian Institute of Management Tiruchirappalli
16	Great Lakes Institute of Management
17	Indian Institute of Technology Kanpur
18	Symbiosis Institute of Business Management
19	S. P. Jain Institute of Management & Research
20	Indian Institute of Management Kashipur
21	Indian Institute of Management Raipur
22	ICFAI Foundation for Higher Education
23	Indian Institute of Foreign Trade
24	SVKM`s Narsee Monjee Institute of Management Studies
25	International Management Institute New Delhi
26	Rajiv Gandhi Indian Institute of Management
27	Indian Institute of Management Rohtak
28	Anna University
29	Vellore Institute of Technology
30	Kalinga Institute of Industrial Technology
31	Institute of Management Technology
32	Loyola Institute of Business Administration
33	PSG College of Technology
34	Jamia Millia Islamia
35	Institute for Financial Management and Research

36	Xavier University
37	Fore School of Management
38	Lovely Professional University
39	Banaras Hindu University
40	Indian Institute of Management Ranchi
41	Indian Institute of Forest Management
42	Panjab University
43	Institute of Rural Management Anand
44	Birla Institute of Technology
45	Birla Institute of Management Technology
46	Koneru Lakshmaiah Education Foundation University
47	Lal Bahadur Shastri Institute of Management
48	Amity University
49	Aligarh Muslim University
50	Institute of Management and Entrepreneurship Development